



WASHOE COUNTY

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HR /
Grant Mgt. GE

STAFF REPORT

BOARD MEETING DATE: October 28, 2014

DATE: October 08, 2014
TO: Board of County Commissioners
FROM: Aaron Kenneston, Emergency Management and Homeland Security Program
(775) 337-5898, Akenneston@WashoeCounty.us

THROUGH: Al Rogers, ^{AR} Management Services Director

SUBJECT: Recommendation to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$112,500.00 for sustainment to a school crisis planning project; no match required; \$21,950 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.

(All Commission Districts)

SUMMARY

Recommendation to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$112,500.00; no match required; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.

This initiative will involve working with the private and parochial schools as well as the Washoe County School District emergency manager to refine, update with recent lessons learned, and sustain their emergency plans to ensure they are synchronized with law enforcement, fire services, and health department regional plans.

The State issued this award retroactive from the date they received DHS funding.

Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

December 08, 2009 – The Board of County Commissioner approved a 2009 State of Nevada, State Homeland Security Program (SHSP) grant for a Statewide Schools

AGENDA ITEM # 22

Prepared and Ready Together Across Nevada (SPARTAN) project in the amount of \$505,024.00.

October 23, 2012 – The Board of County Commissioners approved a 2010 Department of Homeland Security (DHS), State Homeland Security Program (SHSP) SPARTAN Exercise Grant in the amount of \$42,500.00.

November 13, 2012 – The Board of County Commissioners approved a 2012 Department of Homeland Security (DHS), State Homeland Security Program (SHSP) SPARTAN Exercise Grant in the amount of \$62,630.00.

BACKGROUND

The SPARTAN project developed statewide standards for school emergency preparedness. The project resulted in Washoe County school preparedness plans to integrate law enforcement, fire, public health, and the Regional Emergency Operations Center (REOC). Activities also developed and refined the emergency management and disaster preparedness skills of those individuals who are responsible for protecting Nevada's school children. The project provided alignment with Department of Homeland Security (DHS) and Federal Emergency Management Agency (FEMA) national priorities and capabilities to close an essential gap and transferred sustainment activities to local school districts.

The 2012 grants validated SPARTAN plans through a full-scale exercise conducted at the regional emergency operations center (REOC), a Washoe County elementary school, a middle school, and a high school on May 23, 2013. The second 2012 grant allowed regional partners to continue the earthquake scenario developed during the first phase of the exercise, and test earthquake recovery plans. Additionally, the second part of the exercise allowed a comprehensive capability gap review to develop improvement strategies to increase regional preparedness.

Following the tragic Sparks Middle School shooting of 2014, the Nevada Homeland Security Commission authorized funds to allow schools and emergency management agencies to further close capability gaps by synchronizing and updating plans in the interest of maintaining safe, secure and healthy communities.

GRANT AWARD SUMMARY

Project/Program Name: *2014 Homeland Security Grant, Schools Prepared and Ready Across Nevada (SPARTAN) Project*

Scope of the Project: *The scope of this project is to ensure that school crisis plans are updated; and train school personnel on plan sustainment.*

Benefit to Washoe County Residents: *The benefit of this funding is to sustain operational coordination of our school district, as well as, private and charter schools. In light of recent school shootings, this project proposes a planning effort to deter acts of terror in our schools and ensures that this important population is not overlooked.*

On-Going Program Support: *If additional program support is needed past the sustainment phase, we will continue to seek grant funding.*

Award Amount: \$112,500.00

Grant Period: September 01, 2014 through March 31, 2016

Funding Source: Department of Homeland Security

Pass through From: State of Nevada, Division of Emergency Management

CFDA Number: 97.067

Grant ID Number: 97067.HL4

Match Amount and Type: N/A

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- ☐ Indirect costs are fully recoverable
- ☒ Sponsor does not allow for indirect cost recovery
- ☐ Sponsor has limited indirect cost recovery at ___ %
- ☐ Sponsor requires indirect Cost Rate Approved by Cognizant Agency

Special Terms & Conditions: None, other than quarterly reporting.

Sub-Awards and Contracts: \$42,500 – Contractor to work with counties on school plans; \$5,000 – Project Logistics vendor; \$1,200 – Taskforce meetings venue rental; \$15,000 – Training Vendor; \$7,500 – Training venue rental; \$7,500 – Speaker/Honorariums for statewide workshop.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$112,500.00 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenue:		
I.O. 11198	431100 – Federal Grants	\$ 112,500.00
Expenditures:		
I.O. 11198	710100 – Professional Services	\$ 78,700.00
I.O. 11198	710350 – Office Supplies	\$ 4,850.00
I.O. 11198	710502 - Printing	\$ 2,000.00
I.O. 11198	711210 - Travel	\$ 5,000.00
I.O. 11198	711213 – Travel – Non-County	\$ 21,950.00

- No County Match Required

RECOMMENDATION

Recommendation to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$112,500.00 for sustainment to a school crisis planning project; no match required; \$21,950 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"move to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$112,500.00 for sustainment to a school crisis planning project; no match required; \$21,950 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments."*



STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY (NDPS)
DIVISION OF EMERGENCY MANAGEMENT (NDEM)

2478 Fairview Drive, Carson City, Nevada 89701
 Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award													
SUBGRANTEE: Washoe County Office of Emergency Management ADDRESS: 5195 Spectrum Blvd. Reno, NV 89512 PROJECT TITLE: Department of Homeland Security (DHS) Grant FFY14 - State Homeland Security Program (SHSP) GRANT PERIOD: September 1, 2014 - March 31, 2016 Special Notes:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">CFDA / PROJECT NO:</td> <td>97067HL4</td> </tr> <tr> <td>NDEM DUNS:</td> <td>607025848</td> </tr> <tr> <td>SUB-GRANTEE DUNS:</td> <td>073786998</td> </tr> <tr> <td>FEDERAL GRANT FUNDS:</td> <td>\$112,500.00</td> </tr> <tr> <td>MATCHING FUNDS:</td> <td></td> </tr> <tr> <td>TOTAL:</td> <td>\$112,500.00</td> </tr> </table>	CFDA / PROJECT NO:	97067HL4	NDEM DUNS:	607025848	SUB-GRANTEE DUNS:	073786998	FEDERAL GRANT FUNDS:	\$112,500.00	MATCHING FUNDS:		TOTAL:	\$112,500.00
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APPROVED BUDGET FOR PROJECT		
CATEGORY	TOTAL PROJECT COSTS	
S.P.A.R.T.A.N.		\$112,500.00
FEDERAL GRANT TOTAL		\$112,500.00
SUB-GRANTEE MATCH TOTAL		

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government; the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding.
 Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s)
 ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS
 (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET.

AGENCY APPROVAL		SUBGRANTEE ACCEPTANCE	
Christopher B. Smith, Chief <small>Name and Title of Approving Official</small>		Aaron Kenneston, Emergency Manager <small>Name and Title of Approving Official</small>	
X 9/4/14 <small>Signature of Approving Official Date</small>	X 9-9-14 <small>Signature of Approving Official Date</small>		

Internal NDEM Review
 Chief
 Designee

Form: NDEM - FFY2014

CONFIRMATION COPY